

Ulster County Board of Health
June 13, 2011

Members PRESENT: Marc Tack DO, Chairman
Joan Authenrieth, RN, Vice Chairman
Ivan Godfrey, PhD, LCSW
Mary Ann Hildebrandt
Thomas Stellato, MD

UCDOH PRESENT: LaMar Hasbrouck, MD, MPH, Public Health Director
Erica Gifford, PE, Environmental Health Services Director
Nereida Veytia, Patient Services Director
Douglas Heller, MD, Medical Examiner

GUESTS: Lee Cane, League of Women Voters - Mid-Hudson Region
Geddy Sveikauskas, Ulster Publishing

Excused: Dominique Delma, MD, Secretary

I. Approval of Minutes: A motion was made by Dr. Tack to approve the May minutes. The motion was seconded by Dr. Stellato and unanimously approved.

II. Old Business:

- **Scandinavian Grace Formal Hearing Review Follow-up:** A hard copy of the letter sent to Scandinavian Grace Café' regarding the Board of Health review was distributed to Board members. Ms. Gifford reported that an inspection was conducted at the facility on June 9th and the facility was found to be in compliance with the Board's ruling thus far.

III. Agency Reports:

a. Director's Update:

Dr. Hasbrouck reported on the following:

- **Director's Update Newsletter:** The June's Director's Update was distributed and reviewed (see attached). Dr. Hasbrouck reviewed the survey instrument being used to track customer satisfaction. He also provided the Board with an overview and update regarding the Childhood Lead Primary Prevention Project, highlighting a few events;
 - a. Press event officially launching the program was held on June 10th.
 - b. Ms. Gifford and James Rodden, Environmental Health Manager, attended the June 9th RUPCO landlord event NYS DOH.
 - c. NYSDOH visits on June 15TH for a program review
- **DOH/DMH Merger Study Update:** The DOH/DMH Merger Committee's last meeting is June 21st. The Committee's findings and recommendations will be presented to the Health and Human Services Committee on July 7th and presented to the Board at the next meeting.

b. Medical Examiner:

Dr. Heller reported on the April and May activity of the ME.

- **April:** There were twenty-five (25) calls received. Of them, there were four (4) site visits, four (4) suicides, and nine (9) autopsies.
- **May:** There were thirty (30) calls received. Of them, there were eight (8) site visits, three (3) suicides, and sixteen (16) autopsies.

c. Patient Services:

Ms. Veytia reported on the following:

- **CHHA/LTHHCP Transition Update:** Weekly calls with Willcare continue, in efforts to plan for and discuss billing cycles with the Fiscal team.
- **Communicable Disease Measles Outbreak Alert:** As of June 1st, NYSDOH distributed a Health Alert to providers and emergency care facilities, whereby January 1 - June 28th, a total of 152 measles cases have been confirmed from 23 states. UCDOH Communicable Disease Unit has faxed the alert to over 200+ providers in our community to assure receipt of the notification. No cases in Ulster County have been reported but heighten surveillance is in place.
- **Public Health Preparedness Staff ICS Training & Table Top:** Ms. Veytia provided an overview of the Incident Command System to Board members and invited them to attend the staff training. The training is scheduled for Saturday, June 18th 8:30 am - 12:30 pm, Benedictine Hospital Auditorium.

d. Environmental Health:

Ms. Gifford reported on the following:

- **Consecutive Renewal of a Temporary Food Permit:** Ms. Gifford proposed the following to the Board to consider for approval;
 - a. Temporary Food Permits are issued for 14 days, \$50.00/permit. Proposed a fee of \$50.00 for first permit and a reduced fee of \$35.00 for each consecutive permit, for those vendors who continuously operate at the same event, week after week. Any break in consecutive permits being issued will result back to the initial \$50.00 amount.
 - b. A motion was made by Dr. Tack to approve the proposal. The motion was seconded by Ms. Hildebrandt and unanimously approved.
- **Facility Updates:** Updates for 2 facilities were given by Ms. Gifford.
 - One facility has repeatedly been in non-compliance and recently, a UCDOH staff was bitten by facility's dog while conducting an inspection. The Board asked to review the agreement and stipulations from the facility's last informal hearing. Copies will be distributed to Board members within the week.

- The other facility has been operating for 2 years without a permit. There was discussion about UCDOH's authority to immediately bring a facility to the Formal Hearing process and inflict a penalty in such instances. Dr. Hasbrouck and Ms. Gifford will speak with the County Attorney for clarification and report back to the Board.

Next Meeting: There is no July meeting. The next meeting is scheduled for August 8, 2011.

Adjournment: A motion to adjourn was made by Ms. Authenrieth and seconded by Ms. Hildebrandt.

Respectfully submitted by:



Katrina Kouhout
Secretary to the Public Health Director
On behalf of UC Board of Health